

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**  
**Post Office Box 1029**  
**Mendocino, CA 95460**  
**Business Phone (707) 937-5790 Treatment Plant (707) 937-5751 Fax (707) 937-3837**

Minutes of March 22, 2010

Regular meeting was called to order at 7:00 p.m. in the business office at the Wastewater Treatment Plant. Present were Directors Kraynek, Schwartz and O'Brien. Director Waldman arrived during discussion of new business. Also present were Superintendent Mike Kelley and Secretary Jodi Mitchell.

1. Minutes of February 22, 2010

Corrections Page 1, Communications, Line 1. ....District Board for any interested persons...

Page 3, Section 2, f, a, Paragraph 5,#3...Board member lived within ~~100~~ 500 feet...

Page 3, Section 4, Paragraph 2, ...Homeowners association **and** the MCCSD....

MOTION Schwartz/Kraynek: To accept the minutes of February 22, 2010 as corrected.

ROLL CALL VOTE: AYES: Directors Kraynek, Schwartz and O'Brien.

NOES: None

ABSENT: Director Waldman

2. Communications

3. Public Comment

4. Old Business

a. Discussion and Possible Action to Implement Disconnection for Nonpayment of Fees and Charges – APN 119-120-30, 10391 Blair Street

Staff reported that a check was received from Pamela Kahlo in the amount of \$482.82 for past due sewer fees, and implementation of disconnection of her property was removed from the agenda for discussion.

Discussion of disconnection of property located at 10391 Blair Street was carried over from the last meeting. Superintendent Kelley reported that staff tried to contact the property owner by telephone with no result. Mike visited the property, and talked to the lessee who is purchasing the property. He made a \$140.00 payment on the account, and indicated he would bring the account current.

Director Schwartz recommended that prior to any disconnection notification staff should attempt to contact the property owner by telephone.

5. New Business

a. Discussion of a Proposed Change to the Monthly Sewer Service charges Ordinance to Add a New User Group

Superintendent Kelley provided information regarding Proposition 218 Notice of Proposed Amendment to Monthly Sewer Services Charges to add a Veterinary Clinic user group to the Monthly Sewer Service Charges Ordinance. The Proposition 218 process would allow the District to be in a position to secure future grant funding if it should become available.

Director Waldman arrived.

The process to amend the monthly sewer services charges ordinance to add a new user group would require a public hearing. Any property owner in the District may file a written protest against the proposed change. If at the conclusion of the Public Hearing, a majority protest of property owners does not exist, the Board would consider introduction of the Ordinance. No more than one protest per parcel may be submitted.

The District would be re-adopting the current baseline sewer rate, and Attorney Jackson confirmed the procedure. Staff would work on preparation of the Official Ballot to Add Veterinary Clinic user group to Monthly Sewer Service Charges Ordinance, add a definition, and adopt the baseline Equivalent Single Dwelling (ESD) Monthly fee of \$42.36/ESD.

6. Groundwater Management

a. Monthly Groundwater Management Report

As of March 16, 2010, 34.16 inches of rain was recorded. Annual Average Rainfall was 40.25 inches, and the 2010 rainfall to date, represented 84.9% of the annual average rainfall.

One #2 violation notice was mailed, and nine first violation notices were mailed.

7. Attorney's Report

8. District Superintendent's Report

Mike reported that he had been in communication with Tomas and Erin Dertner regarding their request to trim the bushes along the south boundary of their property, and the north side of the MCCSD's driveway. This issue was referred to an Ad Hoc Landscape Committee consisting of Directors O'Brien and Kraynek to review the maps which were provided.

During the month of March, the treatment plant operated normally. Plant personnel performed routine plant maintenance and equipment repair.

The Regional Water Quality control Board has completed the national Pollutant Discharge Eliminations System (NPDES) Permit draft. They have combined the recycled water and treatment plant discharge permits. The final permit was scheduled for adoption on April 29, 2010, and would become effective on June 18, 2010. The draft was on line at [http://www.waterboards.ca.gov/northcoast/board\\_decisions/tentative\\_orders/](http://www.waterboards.ca.gov/northcoast/board_decisions/tentative_orders/)

The new Heal the Ocean report that surveyed and inventoried all ocean outfalls in California was available at: <http://www.healtheocean.org/research/wdi>.

No recycled water was transferred to the Mendocino High School during the month of February 2010.

TLC Construction had started construction of the Heeser Drive Lift Station foundation for the lift station generator building. After the old concrete slab was removed, the existing electrical panel would be moved to the north side of the new slab. The concrete work should be completed by the end of March.

Staff took their regular monthly safety meeting online. The safety Officer also conducted the monthly safety inspection of the plant.

9. Committee Reports

Sam Waldman, the newest member of the street lighting committee, reported that all street lights were working on the east side of the Highway.

10. District Secretary's Report  
Cash Disbursement Journal

MOTION Waldman/Kraynek: To approve Cash Disbursements in the amount of \$48,973.81 for checks #9413 through #9462.

ROLL CALL VOTE: AYES: Directors Kraynek, Waldman, Schwartz and O'Brien.  
NOES: None  
ABSENT: None

11. Matters from Board members

Director Schwartz provided a copy of an article from the New York Times entitled “Saving U.S. Water and Sewer Systems would be Costly.” He noted that the District had done an exemplary job in estimating replacement costs to the facility, but he also thought that all customers should be informed about what their current sewer fee covered, and why it must be higher in the future to replace worn equipment. \$150,000 a year was currently budgeted for equipment replacements costs. The idea to increase the equipment replacement costs by \$50,000 per year was postponed due to economic conditions.

Director Kraynek asked if staff were having their weekly meetings, and Mike Kelley responded they were.

The meeting adjourned.

Respectfully submitted,

Jodi Mitchell  
District Secretary