

MENDOCINO CITY COMMUNITY SERVICES DISTRICT
P. O. BOX 1029
MENDOCINO, CA 95460
Business Phone (707) 937-5790 Treatment Plant (707) 937-5751

AGENDA

REGULAR MEETING

Monday, February 24, 2025

5:00 PM

Wastewater Treatment Plant, 10500 Kelly St., Mendocino, Ca 95460

The meeting will be held in person at the above address and via teleconference. To participate by ZOOM call 1 (669)-900-6833, Meeting ID: 288 936 0093, Passcode: 044968

Or log in online URL:

<https://us06web.zoom.us/j/2889360093?pwd=cE40NFd2T1JScFg4WFQ2SCtod0V3QT09&omn=85424937623>

Meeting ID: 288 936 0093

Password: 4BezrR

- 1) CALL TO ORDER
 - 2) APPROVAL OF AGENDA
 - 3) PUBLIC EXPRESSION: non-agenda items
 - 4) COMMUNICATIONS
 - 5) FINANCIAL REPORT
Discussion and Possible Action to Approve District Disbursements/Expenditures
 - a) January Disbursements
 - 6) CONSENT AGENDA
All matters on the Consent Agenda are to be approved by one action without discussion unless a Board Member requests separate action on a specific item.
 - a) APPROVAL OF MINUTES from 1-27-2025
 - 7) DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION
 - 8) NEW BUSINESS
 - a) Discussion and Possible Action to accept and approve the hydrological study for 44780 Little Lake Road
 - b) Discussion and Possible Action to approve the GWEP application for 44780 Little Lake Road
 - c) Discussion and Possible Action to accept and approve the hydrological study for 10550 Lansing St.
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MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS 2-24-2025 MEETING AGENDA

- d) Discussion and Possible Action to approve the GWEP application and Change in Use with increased water allotment and demand for 10550 Lansing St.
- e) Discussion and Possible Action to approve purchase of a riding mower, not to exceed \$6,000

- 9) DISTRICT SUPERINTENDENT’S REPORT
Monthly Report

- 10) GROUNDWATER MANAGEMENT
Monthly Groundwater Management Report

- 11) COMMITTEE UPDATES

- 12) MATTERS FROM BOARD MEMBERS

- 13) ADJOURNMENT

STANDING COMMITTEES: For 2025

- Finance:----- Andrea Shepard
- Personnel:----- Matthew Miksak
- Plant Operations:----- Jim Sullivan
- Safety:----- Donna Feiner
- Street Lighting:----- Donna Feiner
- Groundwater Management:----- Jim Sullivan

Pursuant to Americans with Disability Act (ADA Title II), MCCSD will make reasonable arrangements to ensure accessibility to the meeting. If you need special assistance to participate in this meeting, please contact the business office at 707- 937-5790.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

**Post Office Box 1029
Mendocino, CA 95460
(707) 937-5790 (t)
(707) 937-5751 (t)
mccsd@mcn.org**

MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – January 27, 2025

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:00 p.m.

Present: Directors Jim Sullivan, Donna Feiner, Ishvi Aum, Andrea Shepard and VP Matthew Miksak

Staff Present: Ryan Rhoades, District Superintendent and Katie Bates, Board Secretary

Public Present: Jake Stenson, Dan Potash, Maggie O'Rourke, Carrie Browder, Jim Gregg, Matthew Meyer, Matt Kennedy, Max Yeh, Mary Falkenrath, Ed O'Brien, 707-813-7894, Dennak Murphy

VP Miksak offered a thank you to Dennak Murphy and a welcome to Andrea Shepard

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Donna Feiner and 2nd by Jim Sullivan, IT IS ORDERED to approve the agenda noting the change in date to January 27, 2025 not 2024. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 3 – ELECTION AND APPOINTMENT OF BOARD OFFICERS

Ryan Rhoades calls for anyone willing to self-nominate for Board President

Andrea Shepard volunteers

Jim Sullivan moves to approve Andrea Shepard as Board President. Ishvi Aum 2nd.

AYES: 5

Matthew Miksak yields the remainder of the meeting to Andrea Shepard.

Jim Sullivan volunteers to be VP.

Matthew Miksak moves to approve Jim Sullivan as VP. Donna Feiner 2nd

AYES: 5

AGENDA ITEM NO. 4- PUBLIC EXPRESSION: NON-AGENDA ITEMS

Maggie O'Rourke brought concerns about the tank project

Board Comment: Ishvi Aum, Jim Sullivan, Andrea Shepard

Public Comment: Carrie Browder, Jim Gregg, Max Yeh

AGENDA ITEM NO. 5- COMMUNICATIONS

Ryan Rhoades announces \$14.96 Million Recycled Water Grant awarded to MCCSD

Board Comment: Ishvi Aum, Matthew Miksak, Andrea Shepard

Public Comment: Maggie O'Rourke, Dan Potash, Carrie Browder, Jim Gregg

AGENDA ITEM NO. 6- FINANCIAL REPORT

a) APPROVAL OF NOVEMBER DISBURSEMENTS

Board Comment: Ishvi Aum, Matthew Miksak, and Andrea Shepard

Board Action: Upon motion by Andrea Shepard and 2nd by Jim Sullivan, IT IS ORDERED to approve November disbursements. The Motion carried by the following vote:

AYE: 5

b) APPROVAL OF DECEMBER DISBURSEMENTS

Board Comment: Ishvi Aum

Board Action: Upon motion by Director Aum and 2nd by Director Miksak, IT IS ORDERED to approve December disbursements. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 7— CONSENT AGENDA

a) APPROVAL OF MINUTES FROM 11-25-24 AND 12-3-24

Board Action: Upon motion by Director Feiner and 2nd by Director Miksak, IT IS ORDERED to approve the minutes from November 25, 2024 and December 3, 2024. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 8- DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

NONE

AGENDA ITEM NO. 9- NEW BUSINESS**a) Discussion and Possible Action to appoint Standing Committee Assignments**

Board Comment: Jim Sullivan, Andrea Shepard, Donna Feiner and Ishvi Aum
Staff Comment: Katie Bates

Finance: Andrea Shepard
Personnel: Matthew Miksak
Plant Operations: Jim Sullivan
Street Lighting: Donna Feiner
Safety: Donna Feiner
Groundwater Management: Jim Sullivan

b) Discussion and Possible Action to review existing ad hoc committee assignments

Board Comment: Ishvi Aum, Andrea Shepard
Staff Comment: Ryan Rhoades and Katie Bates
Public Comment: Carrie Browder, Matthew Meyer, Maggie O'Rourke, Jim Gregg, Dennak Murphy, Dan Potash

Ishvi Aum: tank project, SAFER, recycled water project
Jim Sullivan: SAFER
Andrea Shepard: legal, tank project
Matthew Miksak: recycled water project

c) Discussion and Possible Action to create a Recycled Water Project ad hoc committee

Board Comment: Ishvi Aum
Staff Comment: Ryan Rhoades

Board Action: Upon motion by Director Miksak and 2nd by VP Sullivan, IT IS ORDERED to approve the formation of a Recycled Water Project ad hoc committee. The Motion carried by the following vote:

AYE: 5

d) Discussion and Possible Action to approve the tentative schedule for the 2025 Board of Director's meetings

Board Action: Upon motion by Director Feiner and 2nd by President Shepard, IT IS ORDERED to approve the tentative schedule for the 2025 Board of Director's meetings. The Motion carried by the following vote:

AYE: 5

❖ Director Donna Feiner left the room for the remainder of the meeting.**e) Discussion and Possible Action to approve the amended task order with GHD for services in relation to the recycled water grant and project**

Board Comment: Andrea Shepard, Ishvi Aum, Matthew Miksak
Staff Comment: Ryan Rhoades
Public Comment: Matt Kennedy, Maggie O'Rourke, Tina Aranguren, Jim Gregg

Board Action: Upon motion by Director Miksak and 2nd by VP Sullivan, IT IS ORDERED to approve the work authorization #12 with GHD for services in relation to the recycled water grant and project. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Feiner)

AGENDA ITEM NO. 10- DISTRICT SUPERINTENDENT'S REPORT

Presenter: Ryan Rhoades
Board Comment: VP Sullivan

AGENDA ITEM NO. 11- GROUNDWATER MANAGEMENT

Presenter: Ryan Rhoades
Public Comment: Carrie Browder

AGENDA ITEM NO. 12- COMMITTEE UPDATES

NONE

AGENDA ITEM NO. 13- MATTERS FROM BOARD MEMBERS

- a) **Discussion regarding the idea of the possible community water system**

Board Comment: Ishvi Aum, Andrea Shepard, Jim Sullivan, Matthew Miksak
Public Comment: Jim Gregg, Dan Potash, Carrie Browder, Matthew Meyer

AGENDA ITEM NO. 14- ADJOURNMENT

IT IS ORDERED to approve adjourning the meeting at 7:40 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors' minutes will be produced in "action only" format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District's website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

- Finance:----- Andrea Shepard
- Personnel:----- Matthew Miksak
- Plant Operations:----- Jim Sullivan
- Safety: ----- Donna Feiner
- Street Lighting:----- Donna Feiner
- Groundwater Management:----- Jim Sullivan

Respectfully submitted,

Katie Bates



Quote Summary

X370 With 42" Mower Deck

Base Price: \$5,249.00



Base price: \$5,249.00

MY CUSTOMIZATIONS

implements	
Mower Deck (X370): 42" Mower Deck	\$0.00
Poly Cart: 10P - 650lb Capacity with 10 Cubic Feet of Space	\$429.00
10P Utility Cart Special	-\$429.00
TOTAL WITH TAX: \$5,629.55	

FINANCING OPTIONS

Select your financing option below

- Cash
- 1.5% APR for 36 months
- 4.9% APR for 60 months

DOWN PAYMENT

\$ 0.0

SALES TAX

Prices on all products vary depending on state.

Tax Rate = 7.25 %

PACKAGE PRICE:

\$5,629.55

February 2025 Superintendent's Report

Wastewater Treatment Plant:

- Operators performed routine repair and maintenance to the WWTP in February of 2025.
- Staff continue working with GHD to issue an RFP to get the effluent pump #1 replaced. The recycled water system grant is expected to cover replacement of this pump.
- New garage doors have arrived have been painted. Thank you, Director Sullivan, for your assistance painting. They were installed the week of 2-20-25
- We hired a new operator in training, and he started the week of 2-17-24. We are excited to welcome Jake Stenson to the team.
- We've been short handed since mid-November and more recently due to the seasonal flu.
- Much of the Superintendents time is currently focused on the Annual Reports due March 1.

Outfall: Alpha Diving was on site in late January for a few days of diving. They completed the 2025 condition inspection, and biological survey. The outfall is reported to be in serviceable condition, with effluent observed discharging from the diffusers. A maintenance dive is planned for summer of 2025.

Recycled Water:

- MCCSD did not transfer any recycled water during the month of February 2025. Now that MCCSD has secured grant funding GHD is planning a site visit and kick off meeting with staff for the week 2-23-25

Biosolids:

- MCCSD did not transport any biosolids to Novato in February of 2025.

Grants and Project:

- No update on FEMA reimbursement for the January 2023 Storm Damage. Application still under review.
- No updates on the GHD source water study and SAFER Feasibility Study discussions.
- No updates on the U.S. EPA TA request for wastewater infrastructure replacement planning.

-The MUSD/MCCSD Water Storage Tank project UM_2024-0008 "demolition and replacement of two existing water tanks, chlorination and control building, and related infrastructure. Installation of a driveway off Little Lake Road. Improvement of two existing wells, conversion of an existing test well into a supply well, installation of up to six new test wells and demolition of two sheds." The permit was approved by the Planning Commission of Mendocino County on December 19, 2024, for the second time. It was then appealed by a neighboring property owner to the Coastal Commission for a second time in January of 2025. We are awaiting a hearing.

I love that our community has a diversity of opinions. However, I find it extremely disappointing that a handful of people would fight against improvements to the school's water system, fight against additional fire water, and fight against emergency reserves of drinking water. The whole intent of MCCSD working with MUSD is for the improvement of community services, to reduce the amount of groundwater MUSD extracts for irrigation, improve fire resources, and protect our shared groundwater in the face of climate change.

- Next steps in the Recycled Water Funding process include a GHD site visit and kick off meeting.

Safety Meeting and Plant Safety Inspection:

The 30-minute monthly safety meeting was held on February 21, 2025. The topic was *Safety Takes Courage*. No safety incidents were reported for the period.

Sanitary Sewer Collection System:

There were no Sanitary Sewer overflows to report for the period April 12, 2023- February 20, 2025.

Memo

To: MCCSD Board of Directors
From: District Superintendent
cc: Seph Petta
Date: February 20, 2025
Re: Groundwater Management Report

The 2024-25 Rain Year

October 1, 2024 was the beginning of the 2024-25 rain year. Average annual precipitation in Mendocino is 39.20 inches, and average rainfall in February is 6.27 inches. 8.36 inches of rainfall have been measured in the District for the month, as of February 20, 2025 (Figure 1, Table 1).

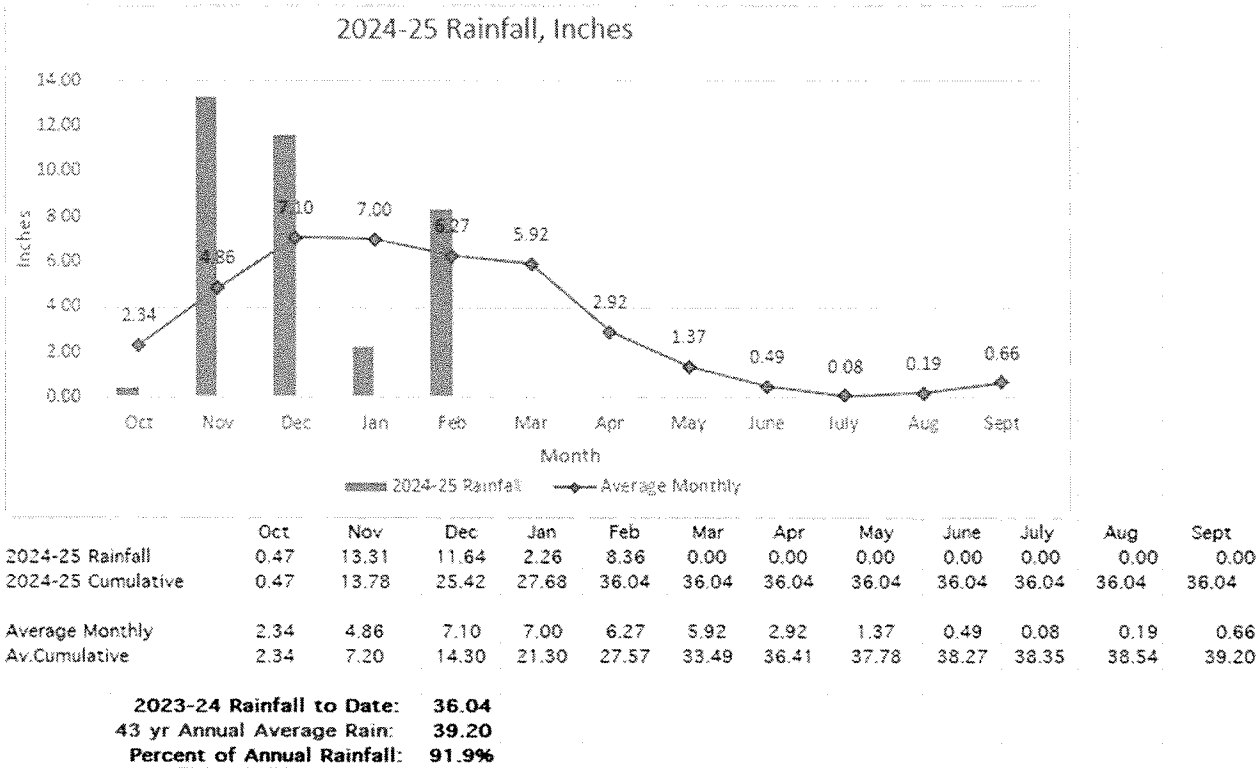


Figure 1, Table 1

Total Rainfall for Rain Year 2023-24 was 46.63" inches. Mendocino received 119% of normal annual rainfall during the last water year. By February 20, 2025, total rainfall since October 1, 2024, was 36.02" inches, 91% of average annual rainfall, 133% of average rainfall for the month of February, and 131% of average total rain fall Oct-Feb

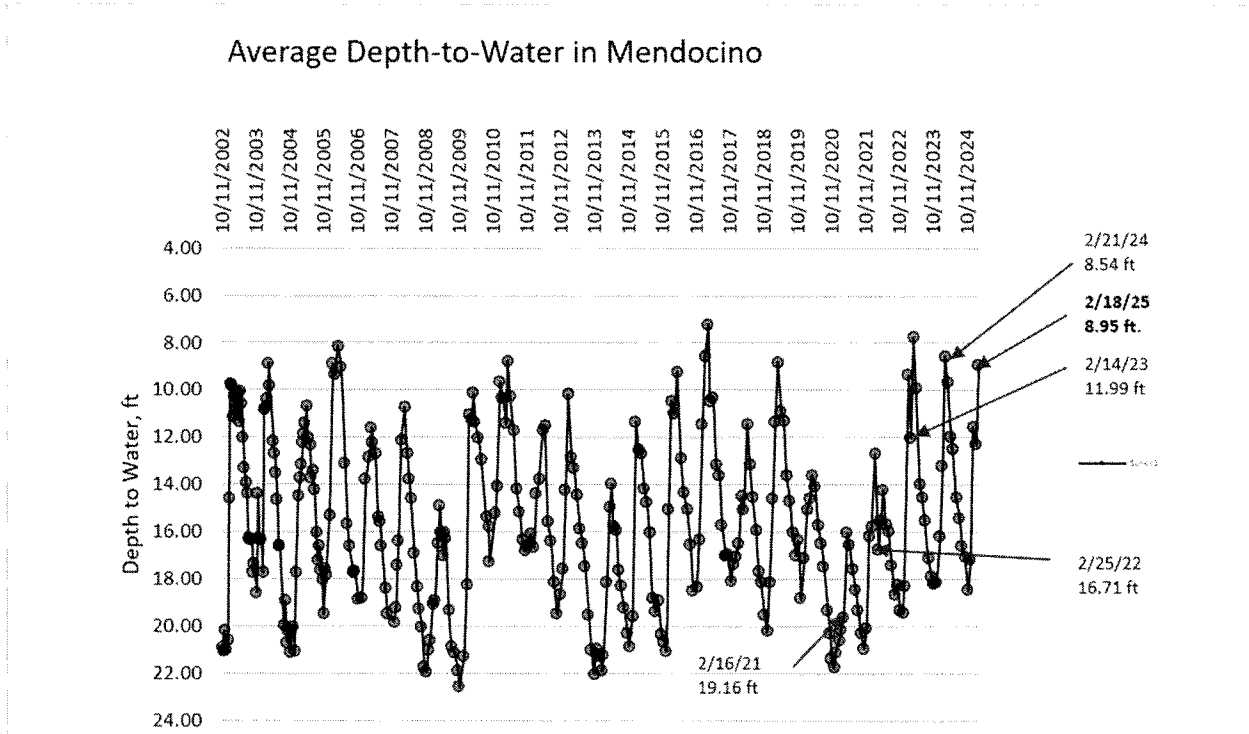
DAILY TOTAL RAINFALL													
	2024-25											<i>Elevation 22 Feet</i>	
												<i>Latitude 39.306°</i>	
	Data From : Community Service District						10AM						<i>Longitude -123.600°</i>
Day	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
1		0.86	0.02	0.33	0.79								
2		0.01		0.98	0.72								
3	0.01			0.17	1.52								
4					1.04								
5				0.04	0.05								
6				0.02	1.32								
7													
8				0.01									
9	0.01												
10	0.01	0.76											
11	0.33	0.05	1.18										
12	0.02	0.08	0.82		1.03								
13	0.02	0.63	2.28		0.79								
14	0.01	0.07	0.09		0.02								
15	0.03		0.59		0.68								
16		0.19	0.11		0.08								
17	0.01				0.02								
18					0.28								
19		0.92			0.02								
20		2.53	0.71										
21	0.01	2.56											
22	0.01	0.02	0.43										
23		0.34	1.98										
24		3.56	0.01										
25		0.73	0.29										
26			1.09										
27			1.17										
28			0.87										
29													
30				0.10									
31				0.61									
Sum	0.47	13.31	11.64	2.26	8.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Count	11	15	15	8	14	0	0	0	0	0	0	0	
Max	0.33	3.56	2.28	0.98	1.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Rainy Days		63					Water year Total Rainfall					36.04	
Maximum Daily Rainfall				3.56									

Table 1 2024-25 Rainfall Record

February 2025 Depth-to-Water (DTW)

The average DTW measurements District-wide in the 24 monitoring wells on February 18, 2025, was 8.95 ft. DTW averages are 3.32' ft. higher than January of 2025. The DTW averages in the five drought monitoring wells reported an average of 10.92 ft. which is 3.24 ft. higher than January of 2025. DTW averages are 0.4' ft. lower than February of 2024, but 10 ft. better than a drought year like 2021.

Figure 2 Average Depth-To-Water Chart



Following the Water Shortage Contingency Plan, January 31, 2025, was the most recent water shortage evaluation date. Current rainfall totals and depth to water levels indicate there is not a water shortage within the District at this time.

Following Groundwater Extraction Permit Ordinance 2020-01, if 120% of average annual rainfall is recorded in October-December, then properties may extract two times the amount of a permittees' approved daily allotment during the months of January, February, and March. The 2024-25 rain year has recorded 178% of average annual rainfall from October 1-December 31, 2024.