

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – November 25, 2024

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:30 p.m.

Present: Directors Jim Sullivan, Donna Feiner, Ishvi Aum, VP Matthew Miksak, and President Murphy

Staff Present: Ryan Rhoades, District Superintendent and Katie Bates, Board Secretary

Public Present: Bob Aranguren and Tina Aranguren

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by VP Miksak and 2nd by Director Feiner, IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (AUM)

AGENDA ITEM NO. 3 – PUBLIC COMMENT: non agenda items

NONE

AGENDA ITEM NO. 4- COMMUNICATIONS

None

AGENDA ITEM NO. 5- FINANCIAL REPORT

a) October Disbursements

Presenter: Katie Bates

Board Action: Upon motion by Director Feiner and 2nd by Director Sullivan, IT IS ORDERED to approve October disbursements. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 6- CONSENT AGENDA**a) APPROVAL OF MINUTES FROM 10-28-2024**

Board Action: Upon motion by VP Miksak, and 2nd by Director Feiner, IT IS ORDERED to approve the minutes from October 28, 2024. The Motion carried by the following vote:

AYE: 5

AGENDA ITEM NO. 7—DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

None

AGENDA ITEM NO. 8- NEW BUSINESS

- a) Discussion and Possible Action to adopt RESOLUTION 2024-320: **RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO ADOPT A POLICY TO HOST HYBRID MEETINGS AND RECORD MEETINGS WHEN HELD AT THE WASTEWATER TREATMENT PLANT**

Board Comment: Director Aum

Staff Comment: District Superintendent, Ryan Rhoades

Public Comment: Tina Aranguren

Board Action: Upon motion by VP Miksak, and 2nd by Director Feiner, IT IS ORDERED to approve Resolution 2024-320: Resolution of the Mendocino City Community Services District to Adopt a Policy to Host Hybrid Meetings and Record Meetings When Held at the Wastewater Treatment Plant. The Motion carried by the following vote:

AYE: 5

- b) Discussion and Possible Action to purchase a new influent pump, not to exceed \$9,000
Staff recommends approval to purchase a new influent pump, not to exceed \$9,000

Board Comment: Director Aum

Staff Comment: District Superintendent, Ryan Rhoades

Board Action: Upon motion by Director Aum, and 2nd by VP Miksak, IT IS ORDERED to approve the purchase of a new influent pump, not to exceed \$9,000. The Motion carried by the following vote:

AYE: 5

- c) Discussion and Possible Action to adopt RESOLUTION 2024-321: **RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO AMEND SECTION 5.8C OF THE MCCSD PERSONNEL MANUAL, MEDICAL/ HEALTH COVERAGE**

Board Comment: Directors Aum and Feiner

Staff Comment: District Superintendent, Ryan Rhoades and District Secretary, Katie Bates

Board Action: Upon motion by VP Miksak, and 2nd by Director Feiner, IT IS ORDERED to approve Resolution 2024-321: Resolution of the Mendocino City Community Services District Amend Section 5.8C of the MCCSD Personnel Manual, Medical/ Health Coverage with an amendment to read:

Now, Therefore, It Is Resolved that the Board of Directors hereby authorizes and directs the adoption and implementation fo the following amended Section 5.8C of the Personnel Manual: Medical/ health Coverage, **effective 11/25/24.**

The Motion carried by the following vote:

AYE: 5

- d) Rescission of MOU dated April 20, 2023 between MCCSD and MUSD for the Water Shortage Project
*Donna Feiner leaves the room

Board Action: Upon motion by VP Miksak, and 2nd by Director Sullivan, IT IS ORDERED to rescind the MOU dates April 20, 2023 between MCCSD and MUSD for the Water Shortage Project. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (FEINER)

- e) Discussion and Possible Action to adopt the revised MOU with MUSD for the Water Storage Project

Board Comment: Director Aum and President Murphy
Public Comment: Tina Aranguren

Board Action: Upon motion by Director Sullivan, and 2nd by VP Miksak, IT IS ORDERED to adopt the revised MOU with MUSD for the Water Shortage Project. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (FEINER)

AGENDA ITEM NO. 9- OLD BUSINESS

NONE

AGENDA ITEM NO. 10- DISTRICT SUPERINTENDENT’S REPORT

Presenter: Ryan Rhoades
Board Comment: Director Aum
Public Comment: Tina Aranguren

AGENDA ITEM NO. 11- GROUNDWATER MANAGEMENT

Presenter: Ryan Rhoades
Board Comment: Director Aum

AGENDA ITEM NO. 12- COMMITTEE UPDATES

NONE

AGENDA ITEM NO. 13- MATTERS FROM BOARD MEMBERS

Director Aum would like the MCCSD Board to issue a statement to the Board of Supervisors supporting drought preparedness, and to agendize a discussion for possible way s to prep for drought/ drought resiliency.

AGENDA ITEM NO. 14- ADJOURNMENT

IT IS ORDERED to approve adjourning the meeting at 6:31 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- [Dennak Murphy and Ishvi Aum](#)

Personnel:----- [Dennak Murphy and Matthew Miksak](#)

Plant Operations:----- [Dennak Murphy and Jim Sullivan](#)

Safety: ----- [Jim Sullivan](#)

Street Lighting:----- [Donna Feiner and Jim Sullivan](#)

Groundwater Management:----- [Ishvi Aum and Jim Sullivan](#)

Respectfully submitted,

Katie Bates