

MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS 9-27-2021 MEETING AGENDA

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

P. O. BOX 1029

MENDOCINO, CA 95460

Business Phone (707) 937-5790 Treatment Plant (707) 937-5751 Fax (707) 937-3837

AGENDA

Monday, September 27, 2021

5:00 p.m. Regular Board Meeting

Mendocino Community Services District

10500 Kelley St. Mendocino

Per California Governor Gavin Newsom's Executive Orders N-25-20 and N-29-20 the meeting will be held via teleconference. To participate by ZOOM call 1 (669)-900-6833, Meeting ID: 931 3833 6051, Passcode: 750084

or log in online URL:

<https://zoom.us/j/93138336051?pwd=ZDVkRndkZmc0ZWsyYTJTTFFacmxtQT09>

Meeting ID: 931 3833 6051

Passcode: 4Bezsr

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT: non agenda items
4. COMMUNICATIONS
5. FINANCIAL REPORT
 - a. Monthly Financial Report
 - b. Discussion and Possible Action to Approve District Disbursements/Expenditures.
6. DISTRICT SUPERINTENDENT'S REPORT
 - a. Monthly Report.
7. GROUNDWATER MANAGEMENT
 - a. Monthly Groundwater Management Report.
8. OLD BUSINESS
None
9. NEW BUSINESS
None
10. CONSENT AGENDA
All matters on the Consent Agenda are to be approved by one action without discussion unless a Board Member requests separate action on a specific item.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS 9-27-2021 MEETING AGENDA

- a. APPROVAL OF MINUTES
- a-1. 8-30-21 Meeting Minutes

- 11. DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION
- 12. COMMITTEE UPDATES
- 13. MATTERS FROM BOARD MEMBERS
 - a. Harold Hauck, Discussion of Board Communications
- 14. ADJOURNMENT

STANDING COMMITTEES: For 2021

Finance:----- Harold Hauck and Maggie O'Rourke
Personnel:----- Harold Hauck and Maggie O'Rourke
Plant Operations:----- Dennak Murphy and Jim Sullivan
Safety:----- Dennak Murphy and Tina Aranguren
Street Lighting:----- Dennak Murphy and Maggie O'Rourke
Water Management:----- Tina Aranguren and Jim Sullivan
Groundwater Management Advisory:---- Tina Aranguren and Jim Sullivan

Pursuant to Americans with Disability Act (ADA Title II), MCCSD will make reasonable arrangements to ensure accessibility to the meeting.

September 2021 Superintendent's Report

Wastewater Treatment Plant:

Operators performed routine repair and maintenance at the wastewater treatment plant during September 2021. Our plant/utility water system has been repaired by replacing the old pressure tank.

Recycled Water:

MUSD made a requested any recycled water in September 2021, having repaired their irrigation system. MCCSD was not able to transfer any water due to having a high nitrate levels. SHN is working with MCCSD to address the most recent State comments related to the District Title-22 report. Recycled water remains a top priority for the District.

Biosolids Trailer and Transport:

MCCSD staff did not transport any Biosolids to Novato in September of 2021.

Construction Project Update:

Phase 1, of the MCCSD Treatment Plant Upgrade is complete, the Board has approved the resolution of completion. We are waiting on the USDA to release the final funds.

Safety Meeting and Plant Safety Inspection:

The District is still following County, State, Federal, and CDC guidelines regarding COVID-19 safety precautions. The Safety Officer conducted the monthly safety inspection of the plant. The 30-minute monthly safety meeting was September 24, 2021. The topic was *Heat Stress*.

Sanitary Sewer Collection System:

There were no MCCSD collection system sanitary sewer overflows to report during January 1, 2020 thru September 23, 2021. Annual sewer main cleaning has been completed for 2021. Thank you Keith and Caiden for all your hard work. We had a call out on September 18, to the Hills Ranch Lift Station. There HOA has been informed, NCRE was called in and assessed the issue, and we are working on coordinating a Groman Rupp service tech to service or replace pump #2, pending the HOA decision.

Enforcement Update:

Katie reports, 17 violation-1 letters were sent out for failure to report a meter reading, 4 violation-2, and 11 violation-3 letters were generated buy not yet sent as the letters need to be revised. Five (5) overage-letters were also sent. Each month we are seeing improvement on the total number of violations.

Drought Update:

The District continues to work with Federal, State, County, and local officials on emergency drought mitigation plans. The MCCSD ad-hoc Drought Committee continues to meet and work on solutions. More bulk water continues to arrive in Fort Bragg, and is making its way to residents and business all along the Coast.

The County of Mendocino recently informed MCCSD that three (3) of our proposed drought mitigation projects are eligible to move forward under the Small Communities Drought Relief Program. And two (2) projects are potentially eligible for grant funding under the Urban/multi-benefit Drought Relief Program. We have not received clear direction whether the County will be the applicant and the lead on these projects or if MCCSD needs to take the lead and apply on our own. The State Division of Drinking Water has informed MCCSD staff on multiple occasion that the County should be the applicant and take the lead on MCCSD proposed Drought Mitigation Projects.

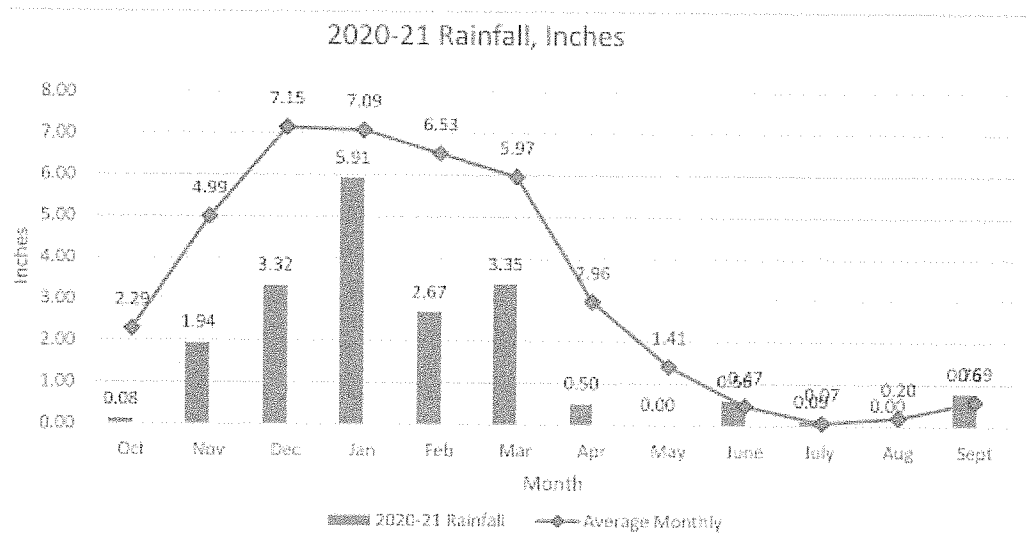
MCCSD still has some supplies of bottled drinking water for any person, resident, or business in need. Please stop by the WWTP Monday-Friday 10-3.

Memo

To: MCCSD Board of Directors
From: District Superintendent
cc: Jim Jackson
Date: September 24, 2021
Re: Groundwater Management Report

The 2020-21 Rain Year

October 1, 2020 was the beginning of the 2020-21 rain year. Average annual precipitation in Mendocino is 39.72 inches, and average rainfall in September is 0.59 inches. 0.76 inches of rainfall has been measured in the District for the month as of September 24, 2021, (Figure 1, Table 1).



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
2020-21 Rainfall	0.08	1.94	3.32	5.91	2.67	3.35	0.50	0.00	0.56	0.09	0.00	0.76
2020-21 Cumulative	0.08	2.02	5.34	11.25	13.92	17.27	17.77	17.77	18.33	18.42	18.42	19.18
Average Monthly	2.29	4.99	7.15	7.09	6.53	5.97	2.96	1.41	0.47	0.07	0.20	0.59
Av.Cumulative	2.29	7.28	14.43	21.52	28.05	34.02	36.98	38.39	38.86	38.93	39.13	39.72

2020-21 Rainfall to Date: 19.18
 43 yr Annual Average Rain: 39.72
 Percent of Annual Rainfall: 48.3%

Figure 1, Table 1

August 2021 Depth-to-Water (DTW)

The average DTW measurements District-wide in the 24 monitoring wells on September 22, 2021 was 20.93 ft. (Figure 2). About 0.75 ft. worse than August, 2021, and about 0.75 ft. worse than September of 2020.

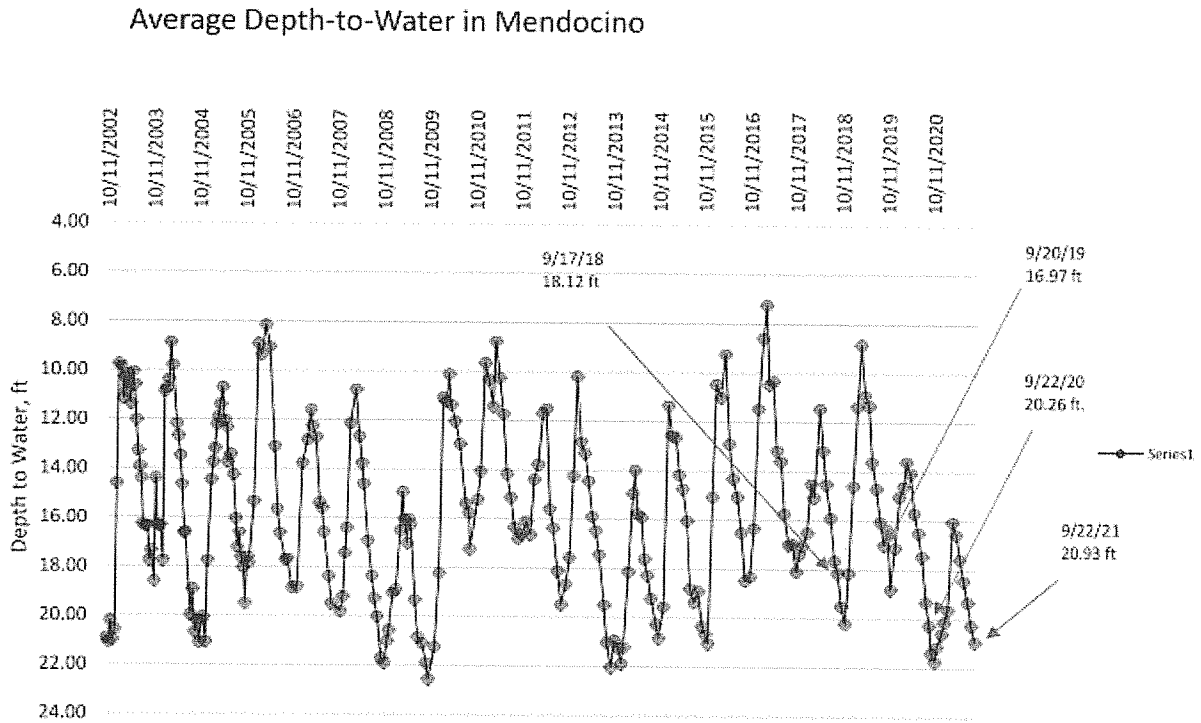


Figure 2 August 2021, Depth-To-Water Chart

The average depth-to-water reported from the five drought monitoring wells on September 22, 2021 was 24.14, about 0.75 ft. worse than last month.

Following the Water Shortage Contingency Plan and Superintendent's recommendations the MCCSD Board declared a Stage 4 Water Shortage Emergency at the Regular Board meeting on May 3, 2021. Considering the lack of rainfall this year and last, combined with a greater than normal average depth to water the Superintendent advises maintaining the Stage 4 Water Shortage Emergency at this time, and asks residents to keep working on water conservation.

The District is continuing to work hard with the State, the Mendocino County Drought Task Force, the MCCSD ad-Hoc Drought Committee, and local business leaders to work on drought mitigation efforts. Many short term and long term ideas are being discussed. If there are any ideas within the community you believe we should consider, feel free to share them with District Staff. Together we will work to get through this emergency situation and be better prepared for the future.