

MENDOCINO CITY COMMUNITY SERVICES DISTRICT
Post Office Box 1029
Mendocino, CA 95460
Business Phone (707) 937-5790 Treatment Plant (707) 937-5751 Fax (707) 937-3837

Minutes of December 30, 2019

Regular Meeting was called to order by Vice President Hauck at 7:00 p.m. at the Community Center of Mendocino, 10525 School Street, Mendocino. Present were Directors Kerstein, Hauck and Rice. District Superintendent Mike Kelley, and District Secretary Jodi Mitchell and Jeannée Christ were present.

Vice President Hauck announced that President Schwartz passed away on December 25, 2019, and he was a valued Member of the Board since 2005

1. Agenda .
2. Approval of Minutes November 25, 2019
Corrections: Page 1, Left Footnote: November 25, not November 7
Page 2, Section 9, Paragraph 6: Treatment Plant, not Plan Treatment

MOTION Kerstein/Hauck To approve the Minutes of November 25, 2019, as amended.
ROLL CALL VOTE AYES: Directors Kerstein, Hauck, and Rice
NOES: None
ABSENT: None
ABSTAIN: None

Approval of Minutes December 4, 2019
Corrections: Page 1, Left Footnote: aquifer", not aquifer.

MOTION Kersten/Rice To approve the Minutes of December 4, 2019, as amended.
ROLL CALL VOTE AYES: Directors Kerstein, Hauck, and Rice
NOES: None
ABSENT: None
ABSTAIN: None

3. Communications - None
4. Public Comment – Ed O’Brien commented that the board suffered a loss with Roger’s passing. He proposed that we send letter to the State Legislature proposing that they make it easier for boards in small districts be able to appoint citizens to participate in service. Director Hauck proposed that at the January meeting they look at how board members are appointed. State law dictates how appointments are made.

Jean Arnold noted the street light shields were not installed yet and asked what was the delay.

Director Hauck said the District adopted a water shortage contingency plan so that the District could determine the different stages of drought. Harold said that this contingency plan is needed to provide community with information on drought stages.

There was a discussion between Otto and the Board regarding the water stages this year as opposed to last year. Harold said this is a topic for inclusion in the future board meeting.

5. Groundwater Management -

6. Old Business – None

7. New Business – The board discussed the purchase of a fuel cube to extend generator operation during prolonged power outages. Mike explained that if usage is below 1320 gallons then we don't have to apply for a permit and we can update our existing CERS Permit.

Superintendent Kelly recommended approval of a 250-gallon fuel cube and a 110 V transfer pump. Costs were \$2,299.00 plus \$400, plus tax.

MOTION Rice/Kerstein Authorize the purchase of a fuel cub and transfer pump. Not to exceed \$3,500.00

ROLL CALL VOTE AYES: Directors Hauck, Kerstein and Rice.
 NOES: None
 ABSENT: None

8. Attorney's Report

9. District Superintendent's Report –

Operators performed routine repair and maintenance at the wastewater treatment plant during December 2019.

Operators are keeping fuel level in the Dryer/Emergency Generator fuel tank above 25 inches. That will provide fuel to operate the emergency for 4 ½ days. If the District Purchases a 250-gallon auxiliary fuel cell, the generator can be run for a total of 6 days during a prolonged power outage.

There were no MCCSD collection system sanitary sewer overflows to report during December 2019.

Recycled Water – The District did not transfer recycled water to the High School in December 2019.

The Safety Officer conducted the monthly safety inspection of the plant and safety meeting on December 20, 2019. The 30-minute safety meeting was on *Safety Orientation - It Takes A Winning Attitude*.

10. Committee Updates – None

11. District Secretary's Report

a. Monthly Register of Cash Disbursement

The Board reviewed the Cash Disbursements for the period of November 20 through December 19, 2019.

MOTION Rice/Kerstein to approve payment for checks 14608 – 14631, and on line CalPERS, State and Federal Tax Deposits and check number 14611 and 14625 which were voids.

AYES: Directors Kerstein, Hauck, and Rice
NOES: None
ABSENT: None

ABSTAIN: None

Director Hauck pointed out the receipt of \$725,000 from the USDA and the \$200,000 loan payoff to Savings Bank.

b. Update on Delinquent Accounts and Certificate of Liens

The Board of Directors reviewed the update on delinquent accounts and Certificate of Liens.

12. Matters from Board Members – Director Rice suggested that the board not go down the road with adopting the ordinances. He was concerned about legal ramifications. Director Hauck said this should appropriately be discussed at the January 9 Board Meeting, which is a public hearing.

He thought the Board was pushing the Ordinances through by adopting the Resolutions without an effort to talk to his neighbors to hear their point of view or even ask why they were against the Ordinance.

Director Hauck commented that not acting on the proposed Ordinances was not good for the community and the Public Hearings were being held for the purpose of hearing both protests and support to the Ordinances.

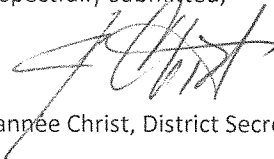
Director Hauck suggested that we wait to elect officers and make committee appointments until February or March.

The regular meeting was adjourned to a closed session, pursuant to Government Code §54957 to discuss a personnel matter.

The regular meeting was resumed and the report was that the personnel matter was continued.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Jeannee Christ, District Secretary