

MENDOCINO CITY COMMUNITY SERVICES DISTRICT
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Minutes of December 18, 2017

Regular Meeting was called to order by President Schwartz at 7:00 p.m. in the business office at the Wastewater Treatment Plant. Present were Directors Kerstein, Rice, Hauck, and Schwartz. Also, present were District Superintendent Mike Kelley and Secretary Jodi Mitchell.

1. Agenda – There were no changes or additions to the agenda.

President Schwartz introduced new MCCSD Board Member, Otto Rice, and congratulated him and his wife on the recent birth of their baby girl.

2. Approval of Minutes November 30, 2017

Correction: Page 3, Paragraph 3, Line 10, should read: The ~~public~~ people in attendance expressed opposition to the LED lights and

Motion Hauck/Kerstein To approve the Minutes of November 30, 2017, as amended.

Roll Call Vote AYES: Directors Hauck, Kerstein and Schwartz

NOES: None

ABSENT: None

ABSTAIN: Director Rice

3. Communications

4. Public Comment

Sam Kraynek commented there were only seven people of the public in attendance who opposed the drying beds, because the drying bed update was not made known to the public on the agenda. Dan Potash commented that in his opinion, the agenda wasn't too helpful, since the Drying Beds update was contained in the Superintendent's Report and not an agenda item. He contacted the District office and asked if there would be any discussion on the drying beds or street lights. The secretary provided him with a copy of the Superintendent's Report. Mr. Potash suggested, and if possible, requested that a copy of the meeting documents be attached to the emailed agendas for each meeting. Without that documentation, specifically the District Superintendent Report, the public would not know there were updates regarding the drying beds and street lights, and also, was a reason why more people weren't at the meeting. He remarked that other agencies routinely provide backup materials along with their Agenda.

5. Groundwater Management

- a. Monthly Groundwater Management Report

October 1, 2017 was the beginning of the 2017-18 rain year. Average precipitation in December was 7.41 inches. By December 12, 2017, Mendocino received .38 inches of rainfall. For this rain year, MCCSD had recorded 7.26 inches of precipitation. The cumulative average rainfall at the end of December was normally 14.82 inches. On December 13, 2017, the District was 51% of normal precipitation for the current rain year.

The District was still in a No Water Shortage Condition. The District would evaluate drought conditions on January 31, 2018.

Although rainfall was substantially below normal, it was too early to predict a water shortage for 2018. That determination would be made in April or May of 2018. Rainfall would be monitored over the next three months prior to a recommendation by the Superintendent for a Water Shortage declaration by the Board.

The Depth to Water (DTW) measurements in the District's 24 monitoring wells were logged on December 12, 2017. The average DTW in the aquifer in December 2017 was 17.01 ft. Due to twice the normal rainfall last year at this time, there was an average of about 5.57 feet of additional aquifer recharge Districtwide.

6. Old Business

7. New Business

a. Alpha Diving Industries–Quote for Stabilization & Reinforcement of Deep End Joints

Alpha Diving submitted a proposal for repairing outfall pipe joints #8 and #12 and to make two surveys of the entire outfall pipe. The joint repairs were needed to reinforce the pipe at joints that were corroded and could fail in a heavy high energy swell action. If both joints were fabricated at the same time, there would be a price reduction of \$1,300; Joint #8 - \$24,800 and Joint #12 \$23,500. The installation of the clamps would be spread over two years. The clamp for #8 would be installed after July 1, 2018 when weather permits, and joint #12 would be installed in spring or summer of the following year. Alpha recommended two surveys of the outfall to monitor the condition of the outfall pipe. The first survey would be a Post Winter Survey in the Spring 2018, and in the Fall of 2019 there would be a full NPDES biotic survey inspection of the outfall.

A detailed five-year outfall inspection and biotic survey must be completed and submitted to the Regional Water Board prior to April 2020 for the renewal of the District's NPDES permit. The NPDES permit would expire on September 30, 2020.

Director Hauck noted the Outfall Line had reached its useful life, and the District was extending the life by the maintenance that was being performed by Alpha Diving. Within 10 years, the District must seriously look at planning for replacement of the outfall line, which has been estimated at 5 million dollars.

Superintendent Kelley would finalize the costs with Alpha Diving and bring the proposal back to the Board.

8. Attorney's Report

9. District Superintendent's Report

Operators performed routine repair and maintenance at the wastewater treatment plant during December.

There were no MCCSD sanitary sewer overflows in November 2017.

The District did not transfer recycled water to the High School in November 2017. SHN had finished surveying the recycled water pipeline route to the high school recycled water tanks. The engineers were currently working on the project plans.

The District had reviewed onsite vs. offsite dewatering of digester sludge. The evaluation of several possible sludge dewatering options indicated that the most cost effective dewatering option was to continue to process and dispose of sludge as at present with the press/dryer system, and to use the existing drying beds without adding the cement floor as the redundant dewatering system. The next most cost-effective option was to use the existing press/dryer system and to line only the west bed. The three beds would be screened on the north and east sides. Ginger Kraynek asked if transporting sludge offsite was off the table, and asked if there were operating procedures in place if the dryer breaks. She said at the last meeting, they were led to believe that there would be further discussion and they expected a response to information provided about transporting sludge offsite.

Director Hauck replied that the District had investigated the options as presented at the last meeting, and SHN Consulting Engineers recommended that transporting sludge offsite was not a suitable way to dispose of the sludge and it was more feasible and less expensive to treat on-site. Superintendent Kelley noted the premise for the investigation was because the information provided by Dan Potash's Environmental Engineer indicated that costs would be less to transport offsite. Dan Potash responded that the Environmental Engineers were using information drawn from Board comments about how rarely the beds would be used, and the District decided to change the frequency that the beds would be used. They asked for operating procedures that the beds would only be used when offsite disposal trucks weren't available. Superintendent Kelley commented that the District cannot deal with emergency situations with the plan they had proposed, and he noted that at the June 22nd meeting, the Board voted to proceed with the various segments of the project, as decided at the May 8th Special Meeting. Sam Kraynek felt he was forced to resign from the Board so he would be able to comment on this issue which was important to him and to the quality of life for the community. He felt the District was evaluating the proposed system behind his back at meetings they knew he couldn't attend. Director Hauck clarified that this subject would be on the agenda when they award the Construction Contract.

The District had asked P. G. & E for additional information regarding options of keeping the wooden poles, automatic replacement of defective or damaged poles, and the Board briefly discussed pole lengths, pole construction, and light designs. The District had street lighting authority in Mendocino but PG&E owned the streetlights. PG&E would have to apply to the MHRB for a permit to replace the old wooden poles. PG&E may pick up the cost to switch out the existing poles and luminaires with ornamental "historic" looking Streetlights. Director Hauck suggested MCCSD and MHRB meet at a committee level to discuss the details of the proposed streetlights, prior to submitting an application to the MHRB. This matter would be held in abeyance until P.G&E provided street light options.

The Safety Officer conducted the monthly safety inspection of the treatment plant and safety meeting on November 9, 2017. The safety meeting was on Working outdoors – Mosquitoes and Ticks.

10. Committee Updates

11. District Secretary's Report

a. Monthly Register of Cash Disbursements

MOTION Hauck/Kerstein: To approve total disbursements in the amount of \$50,957.69 for checks 13648-13673, and on-line CalPERS, State and Federal Tax Deposits. Check 13657 was void.

Roll Call Vote AYES: Directors Kerstein, Rice, Hauck and Schwartz

NOES: None

ABSENT: None

b. Update on Delinquent Sewer Accounts and Certificate of Liens

The Board reviewed the update on delinquent sewer accounts and Certificate of Liens.

12. Matters from Board Members

In response to Mr. Potash's concern about the agenda and associated documentation, Director Hauck suggested linking the supporting documents to the agenda each month on the website. The Superintendent would look into the cost, and try it next month.

13. Election of Officers and Committee Appointments

Board members supported the nomination of Roger Schwartz as President of the Board. Director Schwartz said he was grateful that he had been able to work closely with Mike Kelley the past year, and he welcomed the chance for another year of Presidency. Director Hauck accepted the nomination for Vice President. Committees were appointed:

Plant Operations	Harold Hauck and Otto Rice
Finance	Roger Schwartz and Robert Kerstein
Personnel and Management	Roger Schwartz and Robert Kerstein
Water Management	Harold Hauck and Otto Rice
Street Lighting	Harold Hauck and Otto Rice

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Jodi Mitchell
District Secretary