

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Minutes of February 6, 2009

Special Meeting

8:30 a.m.

10500 Kelly Street, Mendocino

Special Meeting was called to order at 8:30 a.m. at the Wastewater Treatment Plant.

Present: Directors Kraynek, Dill, Ball, Schwartz and O'Brien. Also present were District Superintendent Mike Kelley and Secretary Mitchell.

1. Public Comment

2. New Business

a. Presentation by the Mendocino County Planning Team

President O'Brien apologized to the public for any misunderstanding regarding the purpose of the agenda item for discussion by the MCCSD Board. He explained that the meeting was called to facilitate the County Planning Team's desire to obtain interagency collaboration and data management between the Mendocino County Planning and Building Services (PBS). In exchange, the County would re-establish channels of communication with the MCCSD. The Special Meeting was not intended for a discussion of the Mendocino Town Plan and the location at the treatment plant, as scheduled, would not facilitate TV cameras and the amount of public planned to be in attendance.

Director O'Brien stated that the Mendocino County Planning Team provided their request in writing regarding their proposed interagency collaboration and data management between the Mendocino County and the MCCSD. According to Jessica Stull-Otto, Planner, the general process would include normal data management procedures that MCCSD already undertook throughout the year, with an interagency data cross-check every year or every other year, to be determined. Planning and Building would specifically ask MCCSD for implementation of the proposed data management system which included three items, 1) Using the slightly modified spreadsheet for record keeping, based on the one already in use by MCCSD, which was designed so that the excel program could automatically update records in the PBS cross-check worksheet, 2) Share use records with PBS and the Treasurer-Tax collector once every year or two years for interagency cross-check and as needed for planning purpose, and 3) Coordinate use definitions with PBS to assure that the County and MCCSD have compatible language, done initially and as needed.

Planning and Building Services asked the MCCSD Board to discuss and consider the request for collaboration and respond to the Planning and Building Services within a few weeks. After solidification of any arrangement with MCCSD the planners planned to go back to the community with the information in a town hall style meeting.

The Board took comments from the public.

MCCSD staff would communicate to the County that the MCCSD would require interagency communication from the County in exchange for MCCSD data management. Attorney Jackson would review the conditions and MCCSD Board would vote on the agreement at the next meeting, if necessary.

b. 2009 Water Shortage Evaluation

A stage 2 Water Shortage was declared in the District on June 30, 2008. The drought stage was reevaluated on December 31, 2008, and was based on both rainfall and depth to water in the District's drought indicator wells. Based on the Water Shortage Contingency Plan, both the average depth to water in the wells, and the rainfall total measurements indicated a continuing Stage 2 Water Shortage at the end of 2008. At the end of December the average cumulative rainfall was 34% below normal. The District measured 11.14 inches during January, 2009. 22.57 average cumulative rainfall was recorded at the end of January, which indicated a 50% below normal precipitation. The Stage 2 Water Shortage was extended into 2009.

Since the monitoring data shows groundwater conditions were worse now than during the previous dry years, it may be appropriate to go to a Stage 3 Water Shortage. A Stage 3 Water Shortage was considered a severe drought. The Water shortage Contingency Plan called for a reduction in allotments by 20% and a moratorium of Groundwater Extraction Permits that required a hydrological study. Any aquifer pump tests would be prohibited during a Stage 3 drought.

Water meter readings submitted to the District indicated that most District property owners already stayed more than 20% below their allotments. The current Stage 2 Water Shortage could be modified to a Stage 3, based on the drought condition criteria.

A Stage 3 Water Shortage resolution was attached for the Board's consideration.

The Board invited community input and discussion ensued: Debra Scott, SA, Barbara Reed, Monte Reed, Bill Imhoff and Connie Korbel were present.

Connie Korbel asked if there was no rain in February, would the Board wait until March 31, after the regular meeting to discuss this issue. The Board agreed to hold this discussion at the special meeting scheduled for March 6, 2009.

The District planned to invite Mike Maley to give a presentation regarding the Mendocino Groundwater Model Update at a Special Meeting to be held at the Matheson Music Building. The meeting would be scheduled with Mr. Maley as early as possible.

Director Kraynek left the meeting.

c. Adoption of Resolution 208 – Resolution of the MCCSD to Declare a Stage 3 Water Shortage Emergency Condition

Resolution No. 208 was prepared for declaration of a Stage 3 Water Shortage Emergency condition, and if adopted, would direct the Superintendent to implement a program of demand management as defined in the MCCSD Water Shortage Contingency Plan under Stage 3.

MOTION Schwartz/Dill: To waive the reading of Resolution No. 208.

ROLL CALL VOTE: AYES: Director Dill, Ball, Schwartz and O'Brien
NOES: None
ABSENT: Director Kraynek

MOTION Schwartz/Dill: To adopt Resolution #208.

ROLL CALL VOTE: AYES: Director Dill, Ball, Schwartz and O'Brien
NOES: None
ABSENT: Director Kraynek

d. Sewer Jetter Purchase

Superintendent Kelley had researched the purchase of a trailer-jetter for emergency use by District personnel to unplug a clogged sewer line to prevent or stop a sanitary sewer overflow. Mike investigated about ten types of jettors and they ranged in price from \$10,000 - \$40,000. If the District purchased a new unit, the additional cost could be justified by District staff assuming

cleaning all 6-8 inch sewer lines, which would reduce the need for contract cleaning, and would save the District approximately \$5,000-\$7,500 per year in cleaning expenses. The unit payback for a \$40,000 jetter would be 8 to 5.3 years, and it would only be used about 2 weeks per year. The District currently had capital improvement set aside for the purchase of this type of equipment.

MCCSD was developing a Sanitary Sewer management Plan (SSMP) because of the new State General Waste Discharge Requirements. The SSMP Plan was intended to minimize the causes of Sewer System Overflows (SSOs) and to outline how MCCSD planned to deal with one when it occurred. The jetter was part of that plan. A sewer jetter would provide the District with a way to maintain all or part of the collection system and to unplug a sewer blockage immediately. Although the equipment was not inexpensive, agencies are being assessed \$10/gallon for SSOs by the Regional water Quality Control Board.

Mike provided a proposal from US Jetting for a Model 4018 trailer mounted jetter. This was the same unit that was demonstrated at the wastewater plant on January 21 by Steve Gauch from US Jetting. A second jetter quotation was provided. The unit was manufactured by SRECO, which was one of the top ten jetter companies. That unit included a camera system with 600 ft. of cable and was the only supplier that had a camera unit built into the jetter. The camera would not replace the hand operated camera recently purchased by the District, and the camera system on the jetter could not easily be used to inspect sewer laterals for the SSMP FOG Program. The SRECO jetter with the camera was \$31,703.33. The basic US Jetting price was \$32,703.33 without the camera. The original US Jetting bid included about \$4,000 of accessories, which was not included. Those extras would be needed no matter which unit was purchased. An estimate was also received from Cam Spray, but was not considered since the unit was mounted on a 2-axle trailer, and it was too long to fit into the dryer building. The SRECO basic unit with a 600 ft. jet powered camera system was about \$700 less than the US Jetting equipment. The SRECO unit was the only vendor and sole source of a jetter with a camera system.

MOTION Schwartz/Ball: To accept Superintendent Kelley's suggestion and purchase the SRECO Bronco Sewer Jetter Unit.

ROLL CALL VOTE: AYES: Director Dill, Ball, Schwartz and O'Brien
NOES: None
ABSENT: Director Kraynek

The meeting adjourned

Respectfully submitted,

Jodi Mitchell
District Secretary